

**Minutes for the regular joint meeting of the Woodridge Lake Sewer District and the Board of Directors of the Woodridge Lake Sewer District Tuesday January 13, 2026, held remotely through Microsoft Teams video conferencing.**

**Call to order-** James Mersfelder called the meeting to order on Tuesday January 13, 2026, at 3:00 P:M via Teams

**Attendance-** Board members attending:, James Mersfelder, Jerry Abrahams, Norval Lunan, Dave Hazan, and Eric Raymond. Plant Superintendent Joe Carey. Guests attending Susan Strano, Dave Schmidt and Ian Feldman. Ray Turri was excused. Motion was made by Norval Lunan seconded by Jerry Abrahams to seat Eric Raymond as alternate so voted.

**Approval of Minutes-** The minutes of December 9, 2025, regular Board Meeting. Motion to approve was made by Norval Lunan and seconded by Jerry Abrahams All approved.

**Report of Plant Operations-** Joe Carey reported that the Soamat equipment is being installed and will be operational in the end of January. A technician will need to come to set it up from the manufacturer and train the crew. The conveyor system was canceled and will save around \$10,000. We will need to upgrade the electrical panel to meet the needs of the new equipment. The plow truck was brought to Sunshine Motors to repair an electrical issue. We will need stone delivered for the road up to the dump spot at a cost of around \$450 per load will need more loads most likely when it thaws. We have had to have the tanks pumped out to empty them at a cost of around \$1,500 each pumping; this will continue until the new Somat is installed. Our new employee John has been studying for his Class 1 and is hoping to take the test at the end of this month. Mike Howe left our employment as of 12/22/25 and moved to another facility but will be coming in on a part-time basis. In the interim Northwest Water Labs will be doing our testing to ease the workload on Joe till we find a new employee. Joe is actively interviewing people for employment, hopefully with a Class 1 or 2 licenses. The electricity rates are going up so we will investigate getting in with Town of Goshen for a municipal rate plan. The overtime is still around 3-4 hours weekly due to the Soamat equipment being down. However there was a major breakdown that caused a one-time overtime expense of around \$5,378 due to a transducer going down and we did not have a replacement. Joe has ordered backups so this does not happen again. The daily flow rates were 120,000 GPD and the rainfall was 2.5 inches. This was about 50,000 GPD higher than usual. Joe is going to investigate this, it seems station 1 and 7 are running more than usual.

**Monthly Financial Report-** James Mersfelder reviewed a memo he sent to the Board explaining the cause of late completion of our annual audits over the last several years. During this year and going forward we will be capitalizing all projects of \$5,000 that extend the life of our assets. This guideline will be followed by staff and our outside accountants. Susan Strano reported that payroll and overtime is less than last year. The audit looks good and a motion was made by Jerry Abrahams seconded by Norval Lunan to approve the audit, all approved so

moved. The delinquents are still high but we will wait until February to see how the January payments come in. All other financial reports were in line as expected

Executive Session- A motion was made to go into executive session at 3:54 P:M by Norval Lunan seconded by Dave Hazan so moved. The executive session was voted over at 4:08 P:M

**Old Business-** There was nothing to discuss under old business.

**New Business-** Joe reported that the muffin grinder that was installed around 2023 is not wired to the SCADA system and should be. Joe reported on a software product installed in out trucks and tractors to monitor maintenance and locations to better manage these assets. This also has a tracking feature so we will have to make all employees aware that we have that function.. Joe requested a work phone which was approved.. There are several issues that need to be updated in the Employee Handbook, among which is the handing of scheduled overtime.

**Adjournment-** A motion was made by Eric Raymond seconded by Dave Hazan to adjourn at 4:20 P:M, no discussion, so voted

Respectfully submitted,

Norval Lunan, Clerk